



OFFICE OF THE VICE PRESIDENT AND  
CHIEF INFORMATION OFFICER  
Information Technology Services

OFFICE OF THE PRESIDENT  
1111 Franklin Street, 11<sup>th</sup> Floor  
Oakland, California 94607-5200

April 10, 2018

**FINANCIAL AID DIRECTORS  
ITLC MEMBERS**

Re: Changes to Input Specifications for CSS Financial Support files

Dear Colleagues:

**Beginning with the October 2018 financial aid submission**, UCOP is expanding the length of some fields in the demographic and award portions of the CSS Financial Support input (academic and summer) files. The following changes have been made:

1. Length of Student's Household Size (R010) is increased to 2 characters
2. Length of Amount Parent Income (R060) is increased to 9 characters
3. Length of Amount Student Income (R070) is increased to 9 characters
4. Length of Amount Parental Contribution (R080) is increased to 9 characters
5. Length of Amount Student Contribution (R090) is increased to 9 characters
6. Length of Amount Student Budget (R100) is increased to 9 characters
7. Length of Expected Family Contribution (R190) is increased to 9 characters
8. Length of Parent\_AGI (R250) is increased to 9 characters
9. Length of Student\_AGI (R260) is increased to 9 characters
10. Length of Award Amount (S100) is increased to 8 digits
11. Length of Award Amount Paid to Date (S110) is increased to 8 digits

Due to the increase in length of above fields, the position of other fields in the input file specs might have been changed. More details on the changes can be found in the link provided below.

**Files Affected:**  
CSSFAI

**Effective date:**  
October 2018 submission

The complete set of up-to-date Corporate Student System specifications may be downloaded from our web site at <http://data.ucop.edu/files/documents/file-specs/css-fai-layout.pdf>. If you have any questions about these specifications, please email Poorani Rajamanickam/Chris Handy at [poorani.rajamanickam@ucop.edu](mailto:poorani.rajamanickam@ucop.edu)/[chris.handy@ucop.edu](mailto:chris.handy@ucop.edu)

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Andriola".

Tom Andriola  
Vice President and Chief Information Officer  
Information Technology Services

cc: Vice President Brown, Institutional Research  
Director Furgiuele, Institutional Research  
Director Popoola, Institutional Research  
Analyst Holmes, Institutional Research  
Analyst Rajamanickam, Institutional Research  
Manager Jones, Information Technology Services  
Programmer/Analyst Handy, Information Technology Services