

[Publishing to Tableau UAT Private \(Internal\) Site](#)

1. To publish to the Tableau private site, follow the instructions on publishing to the QA Server - <http://data.ucop.edu/support-training/how-tos-files/Publishing%20to%20Tableau%20QA%20Server%20v0.2.pdf>.
2. All products destined for the Tableau UAT private site must first be published to Tableau QA private site.
3. Migration from the Tableau QA private site to the Tableau UAT private site can only be done by the Tableau Server Administrator.
4. Place the completed viz in the exact project on the Tableau QA private site that you would like for it to be migrated to on the Tableau UAT private site.
5. If you've created a new project on the QA private site, this new project must first be mirrored on both the UAT and production private sites. Only Site Administrators and Server Administrator can create new projects on the UAT and production private sites.
6. Send an email to any of the following to request migration:
  - a. [Krishna.Malipatel@ucop.edu](mailto:Krishna.Malipatel@ucop.edu)
  - b. [Ola.Popoola@ucop.edu](mailto:Ola.Popoola@ucop.edu)
  - c. [Poorani.Rajamanickam@ucop.edu](mailto:Poorani.Rajamanickam@ucop.edu)
7. Include the following in your request:
  - a. Tableau QA Server private site URL of the viz you would like to have migrated to UAT.
  - b. The appropriate target project on the Tableau UAT Server private site.
  - c. If your viz is in a new project on the QA server, please specify the name of the new project and the a brief description of the project so the project can be created in UAT and production.
8. You will be notified by email once the migration is completed.