



OFFICE OF THE VICE PRESIDENT AND
CHIEF INFORMATION OFFICER
Information Technology Services

OFFICE OF THE PRESIDENT
1111 Franklin Street, 7th Floor
Oakland, California 94607-5200

July 29, 2024

FINANCIAL AID DIRECTORS
CIO COUNCIL MEMBERS

Re: Changes to Input Specifications for CSS Financial Support Files

Dear Colleagues:

Beginning with the January 2025 financial aid submission, UCOP is requesting the addition of two new fields in the demographic portion of the CSS Financial Support input (academic and summer) files. Under new Federal guidelines, the Maximum Pell Indicator (R350) and the Minimum Pell Indicator (R360) identify alternative criteria to determine a student’s eligibility for the Pell Grant. The University requires these additional Pell flags to determine student financial need more accurately for the purposes of informing Undergraduate Student Aid Program (USAP) funding allocations to campuses under the Education Financing Model (EFM).

Technical Specifications for Additional Data Elements in CSSFAI-Demographic section of file specifications:

REF NO	ELEMENT NAME	LOC	LN	FMT	ERR LEV	VALID VALUES
R350	Maximum Pell Indicator	243	1	Char	E	All spaces or all digits valid values: 1, 2, 3, blank
R360	Minimum Pell Indicator	244	1	Char	E	All spaces or all digits Valid values: 1, 2, 3, 4, 5, blank

Files Affected: CSSFAI **Effective date:** January 2025 submission

New Record Length: The addition of the new fields will require an increase in the record length.
The new record length will be 244 bytes.

The complete set of up-to-date Corporate Student System specifications may be downloaded from our web site at [here](https://ucop.edu/irap). If you have any questions about these specifications, please email irap@ucop.edu.

Sincerely,



Van Williams
Vice President and Chief Information Officer
Information Technology Services

cc: Vice President Brown, Institutional Research and Academic Planning
Executive Director Brick, Graduate, Undergraduate and Equity Affairs
Director Furgiuele, Institutional Research and Academic Planning
Director Popoola, Institutional Research and Academic Planning
Analyst Ailneni, Institutional Research and Academic Planning
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Analyst Handy, Institutional Research and Academic Planning