



OFFICE OF THE VICE PRESIDENT AND
CHIEF INFORMATION OFFICER
Information Technology Services

OFFICE OF THE PRESIDENT
1111 Franklin Street, 7th Floor
Oakland, California 94607-5200

April 1, 2021

IT LEADERSHIP COUNCIL MEMBERS

Re: Input Specification for Contracts and Grants – Award and Proposal/ SPX files for Campuses transitioning to the new CCOA

Dear Colleagues:

Due to the transition to the new CCoA, UCOP is requiring a new file format for Contracts and Grants – Award and Proposal/ SPX file submissions.

Changes to Technical Specifications:

SPX Award file:

ELEMENT NAME	LOC	LN	FMT
CCOA Department Code	792-798	7	Alphanumeric (Level E)
CCOA Project Code	799-808	10	Alphanumeric
CCOA Award Identifier	809-838	30	Alphanumeric
CCOA Entity Code	839-842	4	Alphanumeric

SPX Proposal file:

ELEMENT NAME	LOC	LN	FMT
CCOA Department Code	661-667	7	Alphanumeric (Level E)
CCOA Project Code	668-677	10	Alphanumeric
CCOA Entity Code	678-681	4	Alphanumeric

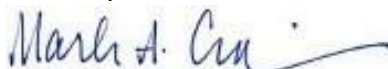
Effective Date: Beginning with July 2020 for UCSD. January 2021 for UCM and Required No Later Than July 2023 for all campuses.

The complete file specification may be downloaded:

- Award File Layout: <https://data.ucop.edu/files/documents/file-specs/contracts-grants-award-file-layout.pdf>
- Proposal File Layout: <https://data.ucop.edu/files/documents/file-specs/contracts-grants-proposal-file-layout.pdf>

If you have any questions about these specifications, please send an email to: irap@ucop.edu or irapdatainfrastructure@ucop.edu.

Sincerely,



Mark Cianca

Interim Vice President, UC Chief Information Officer
Associate Vice President, Operational Services

cc: Vice President Brown, Institutional Research and Academic Planning
Director Popoola, Institutional Research and Academic Planning
Acting Director Chan, Institutional Research and Academic Planning
Developer Ailneni, Institutional Research and Academic Planning
Project Manager Fraysse, Institutional Research and Academic
Analyst Cook, Institutional Research and Academic Planning
Analyst Dandamudi, Institutional Research and Academic Planning
Analyst Kosanam, Institutional Research and Academic Planning
Analyst Pinninti, Institutional Research and Academic Planning
Analyst Rajamanickam, Institutional Research and Academic Planning

